

PROPOSED PROJECT SCOPE Regional Jobs Committee program 2025-27

Jobs Bundaberg

If we're successful in our tender bid to deliver the 2025-2027 Program, it'll be business as usual for Jobs Bundaberg! And, we cannot wait!!

From supporting existing employment programs to launching fresh initiatives, we're here for the industries, employers, and job seekers who make our region thrive.

We'll continue to strengthen local employment and workforce development through ongoing and fresh initiatives, to make sure we meet the evolving needs of regional industries, employers, and job seekers. Below is a snapshot of our proposed initiatives and activities.

PROPOSED NEW PROJECTS	PROJECT SCOPE (WHAT TO EXPECT)	Target Cohorts	Critical industry sectors
Industry and Community RJC Launch	<p>To kick off the contract, we'll invite local employers and regional partners to an Industry and Community Workforce Breakfast. Together, we'll explore local opportunities and barriers, and capture insights in a report to shape and refine our place-based action plan.</p> <p>It's a chance to connect, collaborate, and set the stage for a successful journey ahead and ensure our workforce initiatives are aligned with industry and community needs.</p> <p>The Minister for Trade, Employment and Training will be invited as a keynote guest.</p>	Local Businesses and Employers	All
Bundaberg Jobs Board	<p>We've been invited to collaborate with regional partners (Bundaberg Regional Council, CBP Contractors, Wide Bay Hospital and Health Service) to help develop a regional jobs board to host:</p> <ul style="list-style-type: none"> Local job vacancies (particularly related to the new Bundaberg Hospital build and other major projects) 	All job seekers	All industry sectors

PROPOSED NEW PROJECTS	PROJECT SCOPE (WHAT TO EXPECT)	Target Cohorts	Critical industry sectors
	<ul style="list-style-type: none"> • Industry sector and major project information • Education and Training Resources <p>Work experience and professional placement opportunities</p>		
Develop new resources and collateral to support employers and job seekers	<p>1. Land your first job is a step-by-step guide to support job seekers land their first job! Originally developed by the Redlands RJC, this resource will be refreshed and rebranded, with their permission, to better suit the needs of our own Regional Jobs Committee.</p> <p>2. Proud to Have One: We're proud to support the "Proud to Have One" initiative, already well established in the Fraser Coast, which celebrates and promotes local businesses that employ apprentices and trainees. Now, it's Bundaberg's turn to launch the program and shine a spotlight on the many employers investing in the future of our region's workforce.</p>	All job seekers	All industry sectors
Migrant Alliance (Bundaberg)	<p>Together with the Bundaberg Neighbourhood Centre's Migrant Services, we're working to unlock the potential of our migrant and refugee communities.</p> <p>We're exploring a new pathways program to offer tailored support to migrants and employers, from skills training and career development to workforce attraction and retention strategies, to strengthen our regional workforce.</p>	Migrant job seekers	<p>Initially we will target the retail sector, and move onto the following industries:</p> <ul style="list-style-type: none"> • Health and community services • Education (child care)
"Say G'Day": an English Language Program	Working in a new country can be daunting, especially if English isn't your first language. This initiative is here to help migrant workers understand the quirks of Aussie lingo and	Migrants (working in professional occupations)	<ul style="list-style-type: none"> • Medical, nursing and allied health occupations

PROPOSED NEW PROJECTS	PROJECT SCOPE (WHAT TO EXPECT)	Target Cohorts	Critical industry sectors
	<p>communication styles, making the workplace feel more welcoming and inclusive.</p> <p>Inspired by feedback from the local hospital and health services, this initiative was originally developed by Jobs Fraser Coast's RJC, in response to a real challenge: migrant doctors facing difficulties in communicating with Australian patients. It aims to foster clearer, more culturally attuned interactions in healthcare settings.</p> <p>Delivered in partnership with Toastmaster volunteers, we look forward to expanding this program to all industry sectors where migrants are employed.</p> <p>Proposed delivery timing: bi-annually</p>	<p>Skills Gaps:</p> <ul style="list-style-type: none"> • Effective communication • Personal resilience • Australian culture 	<ul style="list-style-type: none"> • Health and community service occupations (support workers, aged care workers etc) • Retail • Child care
Workforce Connector Strategy	<p>The Workforce Connector initiative unites contractors and industry groups across Wide Bay to support local apprentices. It will achieve this by creating a shared digital platform to help apprentices transition between major projects and remain employed, gain diverse experience, and grow long-term careers in their own community. The aim of this initiative is to give apprentices and trainees well rounded employment experiences that build their resilience and support skills development, thereby reducing attrition rates.</p> <p>Born from industry feedback, Workforce Connector addresses the challenge faced by trades apprentices working on short-duration projects. By linking contractors and employers across Wide Bay, it ensures apprentices gain continuous, well-rounded experience, reduces attrition, and builds a stronger regional skills pipeline.</p>	Apprentices and Trainees (including school based)	Construction and Manufacturing

TIMING	BUSINESS AS USUAL INITIATIVE	PROJECT SCOPE (WHAT TO EXPECT)	Target Cohorts Local skilling and workforce skills gaps	Critical industry sectors
Weekly	<p>We will share regular updates across our digital and social media platforms:</p> <p>Our website: Jobs Bundaberg Regional Jobs Committee Bundaberg QLD, Australia</p> <p>Facebook: Jobs Bundaberg Bundaberg QLD Facebook</p> <p>Instagram: https://www.instagram.com/Jobsbundaberg/</p> <p>LinkedIn: Jobs Bundaberg LinkedIn</p>	<p>Jobs Bundaberg’s digital and social media platforms serve as key channels for sharing announcements, news, and events.</p> <p>It’s all part of our commitment to showcasing local workforce initiatives and building a stronger, more connected workforce in the Bundaberg region.</p>	All job seekers	All industry sectors
Monthly	<p>Our RJC meetings are more than check-ins...they’re strategic sessions where we review program deliverables, share industry knowledge and insights and come together to build the future of regional employment together.</p>	<p>Did you know our RJC members represent a diverse cross-section of industry employers from across the region? Their insights and experience help guide our initiatives to ensure they’re aligned with real workforce needs.</p> <p>That means everything we do is grounded in real-world experience and local insight and we use our RJC meetings as a forum for local action, strategic planning, and community-driven workforce development.</p>	NA	<p>The following industry sectors are represented in our existing RJC:</p> <ul style="list-style-type: none"> • Education (secondary schools & TAFE) • Healthcare • Disability services • ICT • Agriculture • Workforce Australia • Retail • Tourism
Quarterly	<p>Industry Awareness Nights: “An opportunity to prepare your business for the future”</p>	<p>Our Industry Awareness events are an informal and purposeful way to prepare businesses for the future.</p>	All industry employers	All industry sectors, but with a specific focus on information

TIMING	BUSINESS AS USUAL INITIATIVE	PROJECT SCOPE (WHAT TO EXPECT)	Target Cohorts Local skilling and workforce skills gaps	Critical industry sectors
		<p>The event goes beyond networking, offering attendees:</p> <ul style="list-style-type: none"> • an opportunity to learn practical information related to workforce development and retention strategies • Relevant information about current and future supply opportunities available locally • Connect with government services and programs • An opportunity to foster collaboration amongst peers 		<p>and resources related to the following sectors:</p> <ul style="list-style-type: none"> • Construction • Manufacturing • Health and Community Services (Aged Care and Disability Services) • Retail • Tourism • Childcare • Education
	Spark Your Interest!	<p>Spark Your Interest is an intensive program designed to give applicants a taste of what working in a specific industry or sector is like.</p> <p>From practical training to site visits with employers who are looking for applicants, Spark Your Interest gives jobseekers everything they need to get started on the path of their new career!</p>	<p>Entry level job seekers (unemployed or those seeking a career change)</p> <p>School students</p>	<p>The following sectors will be targeted:</p> <ul style="list-style-type: none"> • Health and Community Services • Manufacturing • Childcare • Construction • Tourism & Hospitality • Retail
Annually	Governance	It may not be glamorous, but governance is a critical part of the RJC program, and we're committed to getting it right. We'll stay focused on delivering our program on time and	NA	NA

TIMING	BUSINESS AS USUAL INITIATIVE	PROJECT SCOPE (WHAT TO EXPECT)	Target Cohorts Local skilling and workforce skills gaps	Critical industry sectors
		<p>within budget, while making sure we continue to deliver place-based solutions response to workforce gaps and skilling needs to support critical industry sectors.</p> <p>Our governance framework will include:</p> <ul style="list-style-type: none"> • Effective program management to monitor and evaluate our success • Endorsed terms of reference to guide the workings of our RJC • Financial management and reporting • Risk management • Program reporting • Full compliance within the terms and conditions of our service agreement. 		
	Bundaberg Careers Expo	<p>Delivered in partnership with Council, local schools and other stakeholders, this free community event is designed to enhance education, training, and employment outcomes in the Bundaberg Region.</p> <p>It attracts over 2,000 attendees and features more than 80 exhibitors in a one-day showcase.</p>	All job seekers	All industry sectors

TIMING	BUSINESS AS USUAL INITIATIVE	PROJECT SCOPE (WHAT TO EXPECT)	Target Cohorts Local skilling and workforce skills gaps	Critical industry sectors
	Regional Careers Events	<p>Our RJC will continue to support a range of regional careers days and expos held in schools, for specific industry sectors and job seeker cohorts, including:</p> <ul style="list-style-type: none"> • Dorrie Day (hosted by the Port Curtis Coral Coast Trust Limited) • Brisbane Careers Expo 	All job seekers	All industry sectors